

Annex 4.A Confidentiality of Information Undertaking

CONFIDENTIALITY OF INFORMATION UNDERTAKING

I, the undersigned, undertake not to divulge or to use for any purpose other than that related to the specific performance of my duties, any confidential information to which I have access in the exercise of my official functions. In particular, I understand that all HRT files are confidential, and I undertake to respect the privacy of staff members, not only vis-à-vis persons outside WHO but also vis-à-vis other WHO staff members, except if the latter are entitled within the exercise of their official duties, to have access to that same information. In case of doubt, I shall seek the advice of the Director HRT who has ultimate responsibility for HRT files.

I have duly been informed that this declaration will be inserted in my Personnel File and that divulging confidential information to persons who are not authorized to receive it may amount to misconduct as defined in Staff Rule 110.8 and could subject me to disciplinary action under Staff Rule 1110.

Place

Date

Name (printed)

Functional Title

Signature